

MINUTES OF THE DDC MEETING HELD ON 05/10/2015 AT 10.00 A.M. IN THE CONFERENCE HALL OF THE OFFICE OF THE DEPUTY COMMISSIONER, CACHAR, SILCHAR.

Members Presents: Vide Annexure -A

CHAIRD BY : SHRI VISWANATHAN. S, IAS, DEPUTY COMMISSIONER, CACHAR, SILCHAR.
VENUE : CONFERENCE HALL, O/O. THE DEPUTY COMMISSIONER, CACHAR, SILCHAR.
DATE : 05-10-2015.

The Deputy Commissioner, Cachar, Silchar, presided over the meeting. As per Agenda Points of the meeting, the DDC Meeting is conducted.

AGENDA ITEM NO. 1: Discussion on Actionable Points of Confirmation of last DDC Minutes.

1) On a query from the Deputy Commissioner, Cachar, Silchar in respect of Action Taken Reports on Actionable Points of last DDC Minutes, the Executive Engineer, PWD (Roads), Cachar, Silchar informed that the repairing works in Town Areas i.e. at Station Approach Road, Jonigan Road have been started and will likely to be completed shortly. As regards, Sib-Colony, College Road and Malugram, the work will be started from 6th Oct' 2015 onwards. In this regard, the Deputy Commissioner, Cachar-Silchar expressed displeasure over the quality of repairing works and directed to arrange Field Inspection by the Executive Engineer, PWD (Roads), Cachar, Silchar.

Further, the Deputy Commissioner, Cachar, Silchar also expressed dissatisfaction over the non submission of reports regarding Circle-Wise division of areas covered by PWD (Roads) and not abiding by the decision of the last District Development Committee Meeting. He, then requested the Executive Engineer, PWD (Roads) to submit the report without any further delay.

2) The Executive Engineer, PWD (NH), Cachar, Silchar was requested to submit report on Circle-Wise division of areas covered by PWD (NH) as per decision taken on last District Development Committee Meeting at earliest. Regarding Digor-Fulerol Road, Field Survey has been done on 26-09-2015. Since the ^{holder} ~~mass~~ of that area is demanding more compensation, the work is held up. The Deputy Commissioner, Cachar, Silchar advised the Executive Engineer, PWD (NH), Cachar, Silchar to look into matter in consultation with the SDO (Civil), Lakhipur. Regarding Silchar By-pass, the Executive Engineer, PWD (NH), Cachar, Silchar informed the house that eviction would be done in the month of November' 2015.

3) On a query from the Deputy Commissioner, Cachar, Silchar regarding Terapur-Sib-Bari Road, the representative of the Executive Engineer, PWD (NEC) intimated the house that the repairing works will be completed before the commencement of Puja.

(Action : Executive Engineers, PWD (Roads), PWD (NH), Cachar, Silchar)

AGENDA ITEM NO. 2: Power Point Presentation by AGM, APDCL.

The Power Point Presentation could not be projected by the AGM, APDCL as he intimated the house that due to some unavoidable issue the same could not be prepared and he assured that the same will be made possible in the next DDC Meeting.

(Action : AGM, APDCL, Cachar, Silchar)

1. CM's Special Schemes :

The Deputy Commissioner, Cachar, Silchar requested all the concerned District Heads of Departments namely Agriculture, Social Welfare, DI & CC, Handloom & Textiles, DRDA etc. to expedite the progress the works in respect of selection of beneficiaries, distribution of materials etc. at the earliest under CM's Special Schemes as the Govt. is pressing hard for early submission of reports in respect of CM's Special Schemes. All the Schemes under CM's Special Schemes are to be reviewed within a short time.

(Action : All Concerned District Heads, Cachar, Silchar)

AGENDA ITEM NO. 3 Smart Village :

The Deputy Commissioner, Cachar, Silchar, informed the House that concept of Smart Village is same as Smart City. In this concept, the Officers have to motivate the Villagers for convergence facilities like health, education, water and sanitation, electricity, roads, drains, market area-agriculture, sericulture etc. which will help the village to get convert into a Smart Village. The following GPs have been identified from different Blocks for Smart Village are :

- 1) Silchar - Ambicapur,
- 2) Udharbond - Madhura,
- 3) Rajabazar - Joypur Kamranga
- 4) Sonai - Dakshin Saidpur.
- 5) Tapang - Rosekandi

In this connection, all the District Heads were requested to take necessary steps for improvement of the above mentioned GPs.

Name of the Departments	Activities to be taken
NABARD	Capacity Building Training Programme to be organized for the farmers.
Irrigation	To ensure all the F.I.S. Schemes and other minor are functional. The DC, Cachar, Silchar will personally inspect the Schemes.
DI & CC	Beneficiaries to be covered in the above mentioned GPs for Skill Development Programmes.
Dairy	To ensure the supply of milk in those GPs.
Social Welfare	To ensure all the AWCs are functional in the mentioned GPs.
APDCL	To ensure that the supply of electricity in the Health Sub-Centres and look into the matter regarding Power Cut.
Public Health Department	To ensure proper water supply within the GPs mentioned above and also take necessary steps for construction of IHL and also other Schemes.
Health	To ensure proper medical facility and availability of Doctors in the Sub-Centres/Model Hospitals in those GPs.
Agriculture	Beneficiaries from those GPs are to be covered under Beneficiaries Oriented Schemes. To take steps for increasing of achievements of KCC and RKVY Schemes are also to be covered.
DRDA	To take necessary steps for convergence of Schemes with MGNREGA and ensure the number of Job Card Holders and formation of SHGs etc. and village road connections in those GPs.
Sericulture	To ensure plantation and production of Mulberry, Eri, Muga etc. and other convergence Schemes.
PWD (Roads)	To ensure proper road facilities with bridges.
Fishery	To motivate the farmers for increase in production of fish farming and prawn hatchery.

The other Departments were also requested to take similar steps accordingly.

(Action : All District Heads, Cachar, Silchar)

AGENDA ITEM NO. 4 : Open Defecation Free :

Regarding announcement on Open Defecation Free of selected GPs on 2nd Oct' 2015, the Executive Engineer, PHE Div-II stated that 5 GPs have been selected by the Govt. and the District has select 15 GPs. The progress of construction of IHHL is nearing completion stage and by December, 2015, all the construction works will be completed.

(Action : Executive Engineer, PHE Div -II, Cachar, Silchar)

AGENDA ITEM NO. 5 : e-District :

The Deputy Commissioner, Cachar, Silchar, informed the house about e-District compliance (Sugar Project) for entire Cachar District i.e. G2C (Govt. to Citizen). In this regard, the DPM, e-Governance informed that there is 25 e-District Services to the Citizens. Following services are required to be covered.

- 1) Application for Driving License/Driving Test/Learners' License,
- 2) Registration of Names/Address/Age/New Enrollment/Exchange Cards etc. in the Employment Exchange Office,
- 3) Registration for issuance of Birth & Death Certificates etc.
- 4) Application for Court Marriage/Marriage Certificates, Registration Deed and issue of Non-Encumbrance Certificate etc.
- 5) Certified Copies of Mutation Order
- 6) Issue of Land Valuation Certificate
- 7) Certified Copies of Cause List and Judgments
- 8) Assessment of Stamp Duty and Registration Fees,
- 9) Permission for Transfer of Property by way of Mortgage and Lease and Gift and Sale,
- 10) Certified Copy of Electoral Roll.

In this connection, all the District Heads were requested to keep in touch with the DPM, e-Governance (9401227663) and take necessary steps to make the Project successful.

(Action : All District Heads, Cachar, Silchar)

AGENDA ITEM NO. 6 : Construction of RAMP:

The Deputy Commissioner, Cachar, Silchar requested all the District Heads to make provisions in all Govt. Offices for physically challenged persons. Ground Floor to be considered for the services towards the physically challenged persons. Extension Counter, Customer Centre, Sales Counter, Information Counter, Public Grievances Counter, Complaint Counter and Central Docket Counter etc. to be facilitated on the Ground Floor. All these provisions are to be made before 30th Oct' 2015 including construction of RAMP and reports should reach Planning & Development Branch, Cachar, Silchar by 1st Nov' 2015.

(Action : All District Heads, Cachar, Silchar)

AGENDA ITEM NO. 7 Revenue Collection:

All the Officers concerning Revenue Collection were requested to ensure growth in Revenue Collection and make special drive from time to time and prohibit strictly plying of overloaded vehicles. In this regard, a Format has been devised for proper analysis.

(FORMAT) FOR REVENUE COLLECTION FOR THE MONTH OF _____ 2015.

Sl. No.	Name of the Check Point	No. of Vehicles checked	No. of overloaded vehicles detected	Amount charged as fine for overloaded vehicles	Total amount collected	Revenue Collected for 2014-15 A. 2014-15 B. Remaining amount to be collected C. Percentage	Cumulative collection 2014-15 A. 2014-15 up to the month	Growth rate	Remarks

NAME OF THE OFFICER

The meeting ended with vote of thanks from the Chair

(Signature)
 (Viswanathan S, IAS)
 Deputy Commissioner,
 Cachar, Silchar.

Memo No. CDP (Plan). 3/2013-14/143 -A

Dated, Silchar, the 14th Oct 2015.

Copy forwarded for favour of information and necessary action to -

1. The Principal Secretary to the Govt. of Assam, Planning & Development Department, D Block, 4th Floor, New Sectt. Building, Assam Sachivalaya, Dispur Guwahati-781005.
2. The Principal Secretary to the Hon'ble Chief Minister, Assam, Chief Minister's Secretariat, Dispur, Guwahati - 781006.
3. The Commissioner of Hills & Barak Valley Division, Assam, Havelat Complex, Dispur, Guwahati - 781006.
4. The Director, (DCP), Planning & Development Department, Dispur, Guwahati - 781006.
5. The Director, Evaluation & Monitoring Division, F Block, 4th Floor, New Staff. Building, Assam Sachivalaya, Dispur Guwahati-781006
6. All Addl. Deputy Commissioners of Cachar District
7. The Sub Divisional Officer (Civil), Lakhipur - 781003, Cachar
8. The Sub Divisional Officer (Sadar) and i/c. Nazarat Branch, C/o. the Deputy Commissioner, Cachar, Silchar - 788001.
9. All members of District Development Committee, Cachar
10. All Circle Officers of Cachar District
11. The P.A. to the Deputy Commissioner, Cachar, Silchar
12. The District Informatics Officer, N.C. Silchar with the request to upload the same in the website.

(Signature)
 M.R. Das, ACS
 District Development Commissioner,
 Cachar, Silchar