

**Rapid Assessment Format for Circle Offices/Line Departments.**  
**[Aim to determine immediate response of the locality]**

Type of Disaster; .....Date \_\_\_\_\_; Time \_\_\_\_\_

Team Member.....

<b>1. Name of the location</b>	
<b>2. Administrative Unit and Division</b>	
<b>3. Geographical location</b>	
<b>4. Local Authorities interview(with name, address, designation)</b>	
<b>5. Estimated total population</b>	
<b>6. Worst affected areas/population</b> - No of Blocks - G.P - Village	
<b>7. Areas currently inaccessible</b>	
<b>8. Type of areas affected</b>	
<b>9. Distance from the District Head Quarters(Km)</b> <b>Accessibility of the areas</b>	
<b>10. Effect on population</b> (a) Primary affected population - Children below 1 year - Children between 1 and 5 years old - Women - Pregnant and lactating women - Elderly (above 60) - Disabled (b) Death/Reports of starvation (c) Orphans (d) Injured (e) Missing (f) Homeless - Number of people - Number of families (g) Displaced/Migrated (h) Evacuated (i) Destitute (j) Need of counselling for traumatized population	Number  Yes/No
<b>11. Building</b> (a) Building collapsed/wasted away (b) Building partially collapsed/wasted away (c) Buildings with minor damages (buildings that can be retrofitted) (d) Number of schools affected - Gravity of the damages (e) Number of hospitals and Health Centres affected - Gravity of the damages (f) Number of Government buildings affected - Gravity of the damages (g) Any other building affected - Gravity of the damages	Number  Scale 1 to 5 where 1 is no damages and 5 is completely destroyed
<b>12. Infrastructure</b> (a) Road Damaged/destroyed - Scale of the damage - Location - Km (b) Railways damaged - Location - Km - Is the railway still working	Scale 1 to 5 where 1 is normal and 5 is completely destroyed/washed away  Yes/No

<p>(c) Bridges damaged/collapsed - Locality - Villages isolated</p> <p>(d) Damages to the Communication Network (e) Damages to the Electricity Network (f) Damages to the Telecommunication Network</p>	<p>Yes/No</p> <p>Yes/No and scale of the damages Scale 1 to 5 where 1 is no damages and 5 is completely destroyed</p>
<p><b>13. Health Facilities</b></p> <p>(a) Infrastructure damaged - Hospitals - Health Centres - Vaccination Centres</p> <p>(b) Availability of Doctors - In the area - In the district</p> <p>(c) Availability of Paramedical staff - In the area - In the district</p> <p>(d) Local Staff affected - Doctors - Paramedical Staff</p> <p>(e) Conditions of equipment's Specify which equipment's</p> <p>(f) Availability of medicines/drugs - Typology</p> <p>(g) Availability of Vaccinations - Typology</p> <p>(h) Any immunization campaign was undertaken before the disaster</p> <p>(i) Possibility of diseases outbreak</p> <p>(j) Other health problems</p>	<p>Number Scale 1 to 5 where 1 is no damages and 5 is completely destroyed</p> <p>Number</p> <p>Number</p> <p>Number</p> <p>Scale 1 to 5 where 1 is no damages and 5 is completely destroyed</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p> <p>List</p>
<p><b>14. Water Sanitation</b></p> <p>(a) Availability of safe drinking water (b) Availability of sanitation facilities (c) Availability of Disinfectant - Typology</p> <p>(d) Damages to the Water/Sewage systems (e) Damages to the water supply system (f) Availability of portable water system (g) Agencies participating in WATSAN</p>	<p>Yes/No Yes/No Yes/No</p> <p>Scale 1 to 5 where 1 is no damages and 5 is completely destroyed</p> <p>Yes/No List</p>
<p><b>15. Crops/Agriculture Damage</b></p> <p>(a) Crop Damaged - Typology - % Of Hectare damaged - In Upland/medium/low - Paddy or Non paddy - Irrigated or non-irrigated</p> <p>(b) Normal and actual rainfall assessment</p> <p>(c) Livestock loss</p> <p>(d) Availability of Health services for livestock</p> <p>(e) Cattle feed/folder availability</p> <p>(f) Damage to agriculture infrastructure</p>	<p>Mm</p> <p>Number</p> <p>Yes/No</p> <p>Number</p> <p>Tonnes</p> <p>Scale 1 to 5 where 1 is no damages and 5 is completely destroyed</p>
<p><b>16. Food/Nutrition</b></p> <p>(a) Availability of food/stocks (1) Family (2) Relief (3) PDS (4) Community Kitchen</p> <p>(b) Expected duration of the food stock (c) Most affected groups - Infant</p>	<p>Yes/No Qntl./Kg Tonnes Tonnes Qntl./Kg</p> <p>Days To be ticked</p>

<ul style="list-style-type: none"> <li>- Children</li> <li>- Pregnant and lactating mothers</li> <li>- Elderly</li> <li>(d) Where are the different groups located?</li> <li>(e) Levels of malnutrition?</li> <li>(f) Type of food required</li> <li>(g) Total quantity/ration levels required</li> <li>(h) How is the food supply and nutrition situation likely to evolve in coming weeks/months?</li> </ul>	<p>Days To be ticked</p>
<p><b>1. 15.Secondary Threats</b></p> <ul style="list-style-type: none"> <li>(a) Potentially hazardous sites</li> <li>(b) Existence of epidemics</li> <li>(c) Scarcity of Food</li> <li>(d) Scarcity of Water</li> <li>(e) Scarcity of Shelter</li> <li>(f) Scarcity of Clothes</li> <li>(g) Any other problem</li> </ul>	<p>List</p>
<p><b>16. Response</b></p> <ul style="list-style-type: none"> <li>(a) Local: Govt./NGOs/CBOs/Individuals Type of assistance</li> <li>(b) National: Govt./NGOs/CSOs Type of assistance</li> <li>(c) International: Govt./NGOs/CSOs Type of assistance</li> </ul>	<p>To be ticked Description</p> <p>To be ticked Description</p> <p>To be ticked Description</p>
<p><b>17. Logistic and Distribution system</b></p> <ul style="list-style-type: none"> <li>(a) Availability of Storage facilities</li> <li>(b) Means of transport available</li> <li>(c) Availability of Fuel</li> <li>(d) Are there any distribution criteria already in place</li> <li>(e ) Availability of Manpower</li> </ul>	<p>Yes/No List Yes/No Yes/No Yes/No</p>
<p><b>18. Priority of Needs</b></p> <p><b>Search and Rescue:</b></p> <p>(a) <b>Need of Search and Rescue</b></p> <ul style="list-style-type: none"> <li>- Locally available</li> <li>- Needed for neighbouring districts</li> <li>- Needed for neighbouring states (indicate from where)</li> </ul> <p>(b) <b>Need of transportation and equipment's:</b></p> <ul style="list-style-type: none"> <li>- Boats</li> <li>- Any other transportation(specify)</li> <li>- Special equipment's(specify)</li> <li>- Heavy equipment's(specify)</li> </ul> <p>(c) <b>Need of shelter</b></p> <ul style="list-style-type: none"> <li>- Temporary</li> <li>- Permanents</li> </ul> <p><b>Clothing:</b></p> <ul style="list-style-type: none"> <li>(a) Children Clothing</li> <li>(b) Adult Clothing</li> <li>(c) Winter Clothing</li> <li>(d) Blankets</li> <li>(e) Bed Sheets</li> </ul> <p><b>1.1 Food item:</b></p> <ul style="list-style-type: none"> <li>(a) Pulses</li> <li>(b) Grain</li> <li>(c) Baby Food</li> <li>(d) Specialised food</li> <li>(e) Cattle feeds/fodder</li> </ul> <p><b>Water /sanitation:</b></p> <ul style="list-style-type: none"> <li>(a) Portable water</li> <li>(b) Chlorine powder and disinfectant</li> </ul>	<p>Yes/No</p> <p>Estimated Quantity</p>

<p>(c) Latrine (d) Soap (e) Detergent (f) Insecticides (g) Disinfestations of water body (h) Manpower for carcass disposal</p> <p><b>1.2 Health:</b></p> <p>(a) Medical staff (b) Medicines(specify) (c) IV fluid (d) ORS (e) Vitamin A (f) Vaccines (g) Mobile units(quantity to be specified) (h) Cold chain system</p> <p><b>1.3 Education:</b></p> <p>(a) Infrastructure temporary / permanent (b) Teachers (c) Teachers kits (d) Reading materials (e) Availability of mid-day meal</p> <p><b>Crop/Agriculture</b></p> <p>(a) Need of seeds (b) Fertilizer , Pesticide (c) Type of Seed required (d) Availability of local variety (e) Availability of resources</p> <p><b>Infrastructure:</b></p> <p>(a) Repair of roads (b) Repair of railways and bridges (c) Power Supply (d) Telecommunication (e) Equipment's required for restoration (f) Manpower required</p>	<p>List</p> <p>Yes/No and specify location Yes/No and specify location</p> <p>List</p> <p>Number of Man days</p>
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- **Observation:**
- **Source of information:**
- **Site Visit:**
- **Interaction with affected population:**
- **Assessment Carried By(LM & SK):**  
( or Any other Officials)

**Report prepared by:**

**Signature of the Circle Officer/HOD.**

