

First Information Report for Circle Offices/All Line
Departments of Cachar District.

Name of the Block/Circle/Department:

Dist.....

Date of Report:/...../..... Time:.....A.M/P.M

- 1. Nature of Calamity:
- 2. Date and Time of Occurrence:
- 3. Number and Names of the areas affected:
- 4. Population Affected:
- 5. Number of Persons:
 - a) Died:
 - b) Missing:
 - c) Injured:
- 6. Animals
 - a) Affected:
 - b) Lost:
- 7. Crops Affected:
- 8. Number of houses damaged:
- 9. Damage to Public Property:
(Road/Govt. Office Building/Bridges/E&D/School/Hospitals etc.)
- 10. Brief Note:
.....
.....
.....
.....

Report Prepared by,

Signature of Circle Officer/HOD
With Office Seal.

O/O the C.O/concerned department.
Circle/Office
District.....

N.B: Report must submit within 4 hrs. of the occurrence of any disaster (natural/manmade) / emergency situation to the District Emergency Operation Centre (DEOC) through fax/email.

Email: dc-cachar@nic.in, ddmacachar@gmail.com & shamimlaskar@gmail.com

Fax No. – 03842-233000/261705.

Post Copy to:

- 1. The Addl. Deputy Commissioner cum CEO, DDMA & Incident Commander, Dist. Incident Response Team.
- 2. C.A/P.A to Deputy Commissioner cum Chairman, DDMA & Responsible Officer, Dist. Incident Response Team.